

VAN NESS ELEMENTARY SCHOOL

LSAT (LOCAL SCHOOL ADVISORY TEAM) Meeting: January 19, 2023 - 6:30pm via Zoom

1. **Facilitator**-Agenda overview and call for more topics
2. **Facilitator**- Review of meeting norms
 - a. What are key norms for our meeting time? (Tues or Thurs 6 or 6:30pm)
 - i. Review suggestions, add more norms as necessary
3. **Facilitator**- Budget Season:
 - a. Needs/questions/concerns for the upcoming budget season?
 - b. What do we need to know to be prepared for budget season?
 - c. Questions to help our LSAT contribute meaningfully to February's budget decisions?
 - d. How can you engage and inform your broader school community on budget issues?
 - e. Share other interests or concerns from the school community that the group may be unaware of.
4. **Facilitator** - Understanding Positions and Flexibility in the Budget
 - a. **Position Highlights:**
 - i. **Level 1** Required – Locked – These allocations are unable to be changed. This may be decided by fund source requirements and allowability, such as grants and Memorandums of Understanding (MOUs), legal requirements, and other core operational considerations.
 - ii. **Level 2** Required – Rarely flexible – Any shift in the allocation will maintain the intended purpose of the original allocation. Principals must show how they will meet related programmatic requirements.
 - iii. **Level 3** Flexible – These allocations are provided to schools to budget for staff and programming.
 - b. [Understanding the DCPS \(District Of Columbia Public Schools\) Budget](#) - DCPS online tool to help you understand the budget better.
5. **Principal**- CSP (Comprehensive School Plan) and School Goals
 - a. Share our school goals and vision to help the LSAT think critically about where to focus time and energy during budget conversations
6. **Facilitator** – Close out meeting, share next steps